

**South Capitol Neighborhood Association Board**

**MEETING MINUTES**

Tuesday, February 16, 2022 at 6:30-8:00 PM

Virtual Meeting – Online via Zoom

<https://us02web.zoom.us/j/4838083616?pwd=bGhKcXhuenZsWG1jK2RXbWpFeUtjdz09>

Meeting ID: 483 808 3616

Passcode: 4hLQi0

- Call to Order by Shannon Shula at 6:45 PM
- Board Members present: Shannon Shula (President), Addie Spencer (Treasurer), Gerald Apple (Secretary) Howard Goldsberg, John Saunders, Kaylee Simon, Warren Ness, and Victor Minjares.

- Approval of Agenda- Motion made by Kaylee and seconded by Addie to approve the agenda. Motion passed.
- Approval of Minutes (January)- A motion made by Kaylee and seconded by Addie to approve the minutes. The motion passed.

- Committee Reports and Updates (See Below for Written Reports)

- Parking Updates – Collum, Sam, Warren & Kayle

In addressing the parking permits, we need to consider health and child care.

Each year there should be an annual meeting in which the parking authorities need to address the questions that we formulate ahead of time.

- Lincoln School – Sam
- Lord Mansion – Howard Goldberg

There is an addition to his report. Bryce Winkleman reports that the wedding season has begun and it looks like it is building up now because the COVID restrictions are loosening up. Youth camps are scheduled and filling up. The Mansion is conscious of the noise and parking situation. They have found off street parking at Lincoln elementary's gravel parking lot. They are in contact with DES when it comes to both official and unofficial demonstrations. There is a new event coordinator who is located on site. Bryce is available and very willing to work with our organization.

- Coalition of Neighborhood Associations (CNA) – Victor  
no report
- Legislative Campus Modernization (LCM)– John Saunders
- Old Business
  - SCNA Newsletter – Kayle
    - Need 2 volunteers to distribute for the zones 1 & 4.
    - Kudos to Kayle for the BEAUTIFUL magazine and website  
We need to establish an email and finish our SCNA website before we distribute the magazines. This will occur sometime in the middle of March.
  - SCNA website – Kayle & Warren [www.SouthCapitolNeighborhood.org](http://www.SouthCapitolNeighborhood.org)
    - Walking tour <https://southcapitolneighborhood.org/walking-tour/>
      - Feedback for website tour. Read reports section for more info.
    - How to represent the Board on the website
      - Names & roles; photos; contact info
      - There was a discussion concerning putting the board members contact information on the website.
    - How to represent committees on the website
      - Safety; Parking; LCM
    - How to get the notice out about the board meetings
  - SCNA PayPal account update
- New Business
  - Do we have EIN Number?  
Our EIN number is the same as our Tax ID number.

- Google workspace account/ \$77 a year (video mtgs w/ up to 100, 30 GB of storage & email. We need to buy a workspace account because we are NOT a true 501 3 C non-profit organization. We do NOT have this status with the IRS.

Google space gives us a workspace account.

The board voted 4 to 1 in favor of developing a google space account.

There were two abstentions

Warren provided us a link to look at. <https://workspace.google.com/pricing.html>

- Parking (Collum, Sam, Warren & Kayle)
  - Handoff & new committee members to address ongoing concerns with permit process

- Safety (Howard & Gerry)
  - Create ad hoc group - concerns over future political events and impact on neighborhood

Gerry and Howard will report back at the March meeting what they have found out.

- Announcements – For the Good of the Order

Our association dues are \$15.00 . We received approximately \$200 in dues last years.

More community members need to pay their annual dues. This was a much easier process when we had our annual meetings in person at Lincoln elementary.

Our by-laws were developed in 2017. But the by-laws were NOT adopted. We need to find our articles of incorporation.

In the next grant that we apply for from the city of Olympia we need to include funding in further developing our website and workspace.

Kayle Simon volunteered to make 8 by 11 certificates of recognition for those persons who recently resigned from the board.

We need to reach out to Hailee who is NOT able now to attend our monthly meetings on the third Tuesday of each month because she is taking a college class at that time.

Are we willing to change the day of the meeting to accomodate her?

- Adjourn- The meeting was adjourned at 8:00 PM.

Minutes respectfully submitted by

Gerald Apple

SCNA secretary

Written Reports:

- TREASURER: As of 02/13/22 The Twin Star account balances:

Business Prime Savings \$20

Innovator Checking \$2,615.73

Pending expenses SOS annual fee \$25, please approve

New debit card on hand for use for approved expenses

- PARKING & SECURITY: Parking committee was passed off to new committee last week. Rachel has done an amazing job representing the interests of the neighborhood over the past years with the City of Olympia. There are still a few concerns from the residents, and we look forward to meeting and discussing our concerns with the City. A few issues that were submitted:
  - 10- day limit ANNUALLY for any visitor. This prevents family member and friends who visit regularly. How does this affect residents that do not have a driveway or access to off street parking?
  - Contractors permits needing longer than 10 days. They will charge them \$10 a day per vehicle while they work here. Contractors needing several cars will be a substantial charge that will be passed on to residents.

- LINCOLN SCHOOL: Spoke with Principal Marcela regarding the parking/driving concerns at the school bus entry. She stated that with short staff and maintenance that it is not closed and locked after the last bus exits. The school will make note and remind staff to close and lock gate.
- LORD MANSION: Nothing new to report about the Lord Mansion.

Here is the link for information about The Lord Mansion and Coach House:

[www.evergreen.edu/lordmansion](http://www.evergreen.edu/lordmansion)

Lord Mansion Reservations: 360.918.4694

Contact information: Bryce Winkelman, Conference Services Manager, The Evergreen State College  
360-867-6385, [winkelmb@evergreen.edu](mailto:winkelmb@evergreen.edu) [www.evergreen.edu/conference](http://www.evergreen.edu/conference)

- CNA: No report.
- LEGISLATIVE CAMPUS MODERNIZATION:
  - Renovation and expansion of the Pritchard Building was approved by the State Capitol Campus Committee. Demolition of the historic Pritchard building no longer seems likely.
  - The State Capitol Committee approved the recommendation to keep Columbia Street open as part of the LCM plan. However, DES and the LCM project plan to close Water Street as part of the LCM project.
  - The LCM project is conducting site planning and detailed design of the Newhouse Building. The SCNA LCM workgroup continues to advocate for the following:
    - Keep Water Street intact and open for pedestrians, bicycles, and vehicles
    - Minimizing surface parking.
    - Advance the goals of the Capitol Campus Master Plan and the original vision for the capitol campus defined by the Olmsted Brothers design firm.

The workgroup is coordinating activities of a new Coalition for the Washington State Capitol Campus. In addition, Workgroup members attend stakeholder review meetings and other public meetings to present our perspective.

#### WEBSITE UPDATE:

The new site is mostly built, just missing some email addresses that Warren is setting up, and I can remove the pay online link until we have a PayPal link. But if you click around and see anything other than those, let me know.